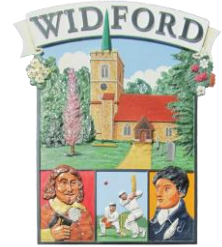


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

NOTE REVISED DATE

Monday 16th May 2022

in Widford Village Hall at approximately 7.30pm (following the Annual Parish Council Meeting at 7pm)

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 10th May 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.045 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

22.046 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer. Cllr Mike Allen has a dispensation re Playing Field matters, being a trustee.
2. To receive and consider written requests for dispensations

22.047 To approve the Minutes of the 1st March 2022 Parish Council Meeting

- 22.048 Police Report:**
1. To receive the Safer Neighbourhood Team report and to note changes to the SN Team
 2. To consider Drivesafe and any other speed limiting options

22.049 Chairman's Announcements

22.050 To receive reports from County and District Councillor

22.051 Planning

1. New Planning Applications

None		
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2. Decision Notices (for information only)

3/21/3144/HH 3/21/3086/LBC	Westbury, 46 Bell Lane: Demolish side extension; replace with new	WITHDRAWN
3/22/0146/ARPN	The Doe Shed, Priory Farm: Change of use of agricultural to class C3 for 1 residential dwelling. RECONSULTATION	GRANTED
3/22/0097/LBC	Widford JMI School: Replacement windows, doors and cladding	GRANTED
3/21/2770/VAR	The Green Man: Variation to condition 2 of 3/20/1624/FUL	GRANTED
3/21/2668/FUL	Ash View Stables: Additional capacity on existing gypsy site	Awaited

3/21/1720/HH	4 Nether Street: Outbuilding to rear of property	Awaited
3/21/1180/HH 3/21/1181/LBC	Chestnut Tree Cottage: Erect garden room	Awaited
E/21/0288/ENF	30 Benningfield Road: Enforcement investigation	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published

22.052 Finance

1. To receive report on the Council's finances and Accounts
2. To approve bank reconciliation
3. To receive 2020/21 budget vs actual financial position at year end, 31 March 2022
4.
 1. To approve list of orders for payment
 2. To ratify purchase of Notice Board Header
 3. To agree purchase of a bench
5. To consider annual £1,000 grant request to Widford Playing Field
6. **Annual Governance and Accountability Return (AGAR) 2021/22**
 1. **To Resolve that the Parish Council meets the criteria and wishes to be an exempt authority**
 2. The RFO and Chairman to agree to sign the **Certificate of Exemption**
 3. To approve the Internal Auditor's signed **Internal Audit Report**
 4. **To approve by Resolution Section 1: The Annual Governance Statement.** The Clerk and the presiding Chairman to agree to sign.
 5. **To consider the Section 2 Accounting Statements** as signed by the RFO and presented to the Council
 6. **To approve by Resolution Section 2 Accounting Statements.** Presiding Chairman to agree to sign.
 7. **To Resolve** to set the 30-working day period for the **Exercise of Public Rights as 13 June to 22 July**

22.053 **Correspondence:** To note list of correspondence (*list below, for information only*)

22.054 Village Reports

1. **Village Hall**
 1. To receive report and consider any action (Ref notes 6 April meeting)
2. **Playing Field**
 1. To receive report
 2. Biffa grant: update and lease
3. **Allotments**
 1. To receive report
4. **Closed churchyard**
 1. To consider tree safety report, tree and hedge maintenance quotes and course of action
5. **Village Archive:** update

22.055 **Highways, footpaths and byways:** to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. FP1: Update on replacement of stile with alternative barrier to main road
 2. To note action taken on fallen tree, FP18
2. **Highways and footways**
 1. Update: on clean-up of verges, gutters and overgrown footways
 2. To note TRO 19177: Temporary closure of Abbots Lane at a future date
3. **Other parish matters and concerns:** to consider any matters raised

22.056 **Benningfield Green:** Parking and access issues: To note any complaints and to consider any action

22.057 **Queen's Green Canopy:** Update

22.058 **Urgent matters:** To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

22.059 **To note items raised for addition to future agendas**

22.060 **Date of next Parish Council Meeting: Tuesday 5th July, 7.30pm in Widford Village Hall**

Correspondence list for Agenda item 22.053 - for information only (refer to specific agenda items for action)

- Widford Playing Field: Request for annual grant (22.052.5)
- Parishioner: re condition of Common Land at foot of Pegs Lane

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)